

SESP Name Goes Here

JOB DEVELOPMENT PLAN

Client Name : _____	Date: _____
Employment Specialist: _____	VR Counselor: _____
Geographic Area: (Where the Job Development Specialist will look for the job)	
Job Goal: (With Desired Hours Per Week)	
Responsibilities: (Who, When, Where, How Often)	

Client:	
Job Developer:	
VR Counselor:	
Support: (Family, CSW)	
Identify frequency of face to face contact between job developer and client:	
If employment not obtained within 90 days, provide date for next team meeting:	
Date: _____ Time: _____ Location: _____	

Client/Guardian

Date

Agency Representative

Date

VR Counselor

Date

Other

Date